



TARLAND DEVELOPMENT GROUP

Charity No.SCO41598. Scottish Charitable Incorporated Organisation

Tarland Development Group Trustees Meeting

**Tuesday 23rd February 2016 at 7.30pm
Cromar Court, Tarland**

MINUTES

1. Welcome and apologies

Present: Lindsay Stewart (LSt) (Chair), Kathy Dale (KD) (Minutes), David Hirst (DHi), Denise Hansford (DHa), Jan Healey (JH), Kate Redpath (KR), Peter Craig (PC), Lizzy Shepherd (LSh), Chris Redmond (CR), Simon Power (SP) (invited Member), Annie McKee (AMcK)

Apologies: Yvonne Davidson (YD)

2. Matters arising (from two meetings)

The Community Action Plan (CAP) is on hold at the moment. The Cromar Community Council (CCC) have stated that the Community Groups Event (see item 3 below) does not conflict with or compromise the CAP.

3. Community Groups Event

As there are so many groups we will need the whole hall rather than just the upstairs hall. The hall has been booked for 14 May 2016 and the teas have also been booked. It will be possible to get in to the hall the night before to set up. The hall will cost £40 but it is proposed that tables will be free. Eleven groups have confirmed their attendance so far but some groups have yet to respond. Groups will have to be located near plug points if they require a laptop and a projector. The website will get the biggest screen. TDG needs a system for asking the public to suggest

projects. Membership forms should also be available. A flyer is needed – this should be written by TDG and designed and produced by John-Paul Sherriff. Ellie Flather is also a contact for publicity material. **ACTION: PC to provide contact details for Ellie. ACTION: DHa volunteered to deliver flyers to individual houses.** We need a corporate theme so people don't get confused at the event – posters, banners for projects etc. It would be worth setting up a TDG e-mail address that would automatically get forwarded to the current Secretary. **ACTION: DHi.** What do we call the day? **ACTION: All to think of a snappy title.** We need to advertise it well. Cromar area is the focus but we are advertising much wider. Time: 10-12.30. **ACTION: LSt and LSh to coordinate publicity materials and project leaders to submit text and photos. ACTION: PC and KD to compile list of projects.**

4. Spring Market

AMcK has confirmed with stall holders and written handover notes as she won't be there. Tarland Community Garden (TCG) will do a plant stall. TDG will advertise the Community Groups Event. Ronnie Greenlaw may have honey for sale. CR will do the road signs and KR will do the banner. Others also offered help. AMcK will coordinate remotely. Towie Pipe Band are interested in coming along but they are not a producer – it was suggested that they could play.

5. Food and Music Festival

As we have secured funding from the Community Food Fund we can afford to have the marquee for Sunday aswell to allow time for set-up and take-down. DHi has met with Roads Department already but has not mentioned Sunday. The road closure has to be planned carefully. Car parking has to be signed – the field near Drummy Woods or the market stance? There will be central marketing and ticketing. On the Friday night the History Group are happy to run something similar to The Hairst using The Commercial for food. Frieda Morrison may be approached for music. The Future Group may put on a talk. **ACTION: KD and DHi to send out holding e-mails to contributors.** The next sub-group meeting is on

Monday 7 March at 7.30 at Strathweltie. **ACTION: KD to send invitations and do a draft Gantt chart.**

6. Membership

LSh has spoken to the Development Trusts Association Scotland (DTAS) and they have provided models for Associate membership and co-option of Trustees. It was therefore agreed that TDG would progress provisional membership of DTAS. **ACTION: DHi to progress DTAS membership.**

There were three applications for membership: Jaimin Jethwa, Lucy Jethwa and Steve Roberts. These applications were all approved. **ACTION: KD to write to all three new members and update the membership register.**

ACTION: LSh to contact John Dempster to advertise membership of TDG to Film Club members.

7. Tarland Trails

The trails have been closed since the last meeting. Community Payback have done three days' work but if the ground is frozen they can't work on it. Two quotes have been received for tarmacking the track – both of which are around £15k/£16k. **ACTION: SP to get another quote.** People would like a toilet at the car park. **ACTION: CR to apply for grant funding for all of the above when he has a total figure.**

8. Bee Group

Talks series progressing. Bees are dormant.

9. Future Group

Lesley Ellis has sent an e-mail out about forming a steering group for the next phase. DHi will go to the meeting she is convening. TDG needs to decide whether the Future Group still needs to be part of TDG or can it go out on its own? The advantage for the Future Group is that they can use the TDG Treasurer and don't need insurance; everything else is done by themselves. TDG can help other groups/projects like this and then they can fly on their own. It was agreed that no decision is required just yet.

10. Community Garden

The annual members' meeting was held at the beginning of February. Some new members have been shown around. There are some TDG

membership forms that have to be passed on to KD. The paths have been badly washed out and volunteers are needed to do remedial work.

ACTION: KR and CR to liaise about the provision of volunteer labour.

SP acknowledged that the drain needs constructing. KR is giving a talk to Aboyne Probus about TCG on 7 March 2016. Paths For All have suggested that an EOI is put in for grant funding for all path work together.

11. Composting

There should be enough people as there are 18 volunteers for this year's collections. **ACTION: JH to ask about availability.** Start date 23 April.

12. Path network and Tarland Way

Irvine Ross and DHi have been working on putting the maps on the website as the current ones are out of date. This is not straightforward but progress is being made. It should be possible to do it for free. There will be an overview map and separate sections/maps for each individual walk. Text and photos can be added. Paths For All are promoting a path grading scheme that will be nationally adopted; our paths will be graded using this scheme and the maps will be updated. COAT commissioned Stirling Surveys for the booklet map and the sign map and we could get a Paths For All grant to replace them. We should consider an additional board at the other car park on the north side of the village. Path checks are still being made after the floods and reporting is ongoing. Community Payback may be able to do some remedial work? **ACTION: PC and DHi to liaise on the above.**

13. Website

Not live yet: tarland.org.uk.gridhosted.co.uk

14. Tapestry

There have been meetings and there is a steering group. JH and LSt are designing it and it is proving to be very difficult.

15. Information board

PC has followed up on the refurbishment. The panels are 1800mm x 1040mm. Ellie Flather has provided approximate costs - £120 for the south side panel design and £100 for the north side - provided we supply all the images and graphics. PC has tracked down the original artist so this

should be OK and we have everything else. PC to coordinate all files etc. Printing could be £800 for each panel if created to the original standard. LSh suggested having another conversation with Loftus as the Ballater hoardings were a lot cheaper. **ACTION: PC to contact Loftus.** An EOI is required by 18 March for a Paths For All grant.

16. TDG records

John Dempster has provided historical TDG records from 1998 – 2004. It was agreed that these would be handed over to the History Group Archive Group, so long as we can pull out any project detail and look at it now and again. PC will hold it for a few weeks. Other people have copies of TDG minutes since inauguration.

17. Accounts

The insurance payment has been moved to the TDG section from the Tarland Trails section. The Spring Market has been combined with the Food and Music Festival. The Community Food Fund part grant has been received. Oil Group money has been received and is about £60/month.

18. AOCB

The life belts at the wetland are now not fit for purpose. **ACTION: SP to investigate as on MRT land.**

TCG gardeners could offer to help Ballater flood victims' gardens? Also the River Dee Trust are organizing riverbank clearups should anyone wish to get involved.

The next meeting will be on 5 April. **ACTION: All sub-groups to bring an outline of their group's activities etc. for the Community Groups event.**