

MacRobert Memorial Hall Development Group

Note of Meeting held on Monday 24th November 2014

Present; Nigel Healey, Sarah Leahy, Jacqueline Cooper, Andrew Robertson, Ruth MacKenzie and Gordon Ross.

Apologies; Mike Powell.

Note of Meeting Monday 27th October 2014; Approved.

Hall Development;

1. **Website** – To promote the hall, website, hogmany ceilidh and that Wi-Fi has been installed via article in Piper. **Action; Nigel**
 2. **Fund-raising** – Agreed to a 100 Club to fund-raise. Andrew has application form and to start in Spring. **Action; Andrew**
 3. **Hoist for basement** – Justin had e-mailed but no reply. To get an updated quote from Migvie Smiddy. **Action; Justin**
 4. **Picture rails for foyer** – Agreed to go ahead and Gordon Coutts has been asked to carry out the work. **Action; Nigel**
 5. **Crockery for upper hall** – Sarah to see if Booker cash and carry has. **Action Sarah**
 6. **Hogmany Ceilidh** – Nigel has designed posters and tickets. Tickets can be purchased from Sarah. To advertise on facebook. **Action All**
 7. **Hall Tables** - two are broken therefore agreed to buy 4/5 new ones. **Action; Nigel**
 8. **Christmas decorations** – date arranged to put them up - Sunday at 4pm.
- **All bookings are up to date on website calendar.**

Hall Management;

1. **Air Source Heating** – Scarf coming to look at the hall. Quotes have been received from three companies. Infra-red heaters have been advertised online but no bids so far. **Action; Nigel/Justin**
2. **Finance report** – update given from Sarah.
3. **TADS** – Discussion. Andrew will represent hall at TADS meetings. **Action; Nigel/Sarah**
4. **Hall Charges** – To be discussed at next meeting.
5. **Hearing loop** - Member of public has asked if a Loop hearing system can be installed. To look into.
6. **Public Cleaning cupboard** – Agreed to purchase new mop & bucket. **Action; Sarah**

AOCB;

Discuss hall charges early next year.

Nigel has received an e-mail from Aberdeenshire council regarding Elections next year, will forward e-mail to rest of Trustees. **Action; Nigel**

We have received a letter from Zurich to go with the current Insurance policy. **Action; Jackie**

Date of Next Meeting; Monday 15th December 2014 at 7.30pm, Upper Hall to finalise Ceilidh arrangements.

Date of Next Development Meeting; Monday 12th January 2015 at 7.30pm in the Upper Hall