

## MacRobert Memorial Hall Development Group

### Note of Meeting held on Monday 7<sup>th</sup> December 2015

**Present;** Nigel Healey, Sarah Leahy, Jacqueline Cooper, Ruth MacKenzie, Justin Irvine and Nicola Henderson.

**Apologies;** None received.

**Note of Meeting Monday 12<sup>th</sup> October 2015;** Approved.

#### Hall Development;

1. **Website** – To promote the hall, website and that Wi-Fi has been installed via article in Piper. **Action; Nigel**
2. **Picture rails for foyer and Dado rail Upper Hall** – Agreed to go ahead and Gordon Coutts has been asked to carry out the work. Nigel to remind Gordon. **Action; Nigel**
3. **Acoustic Tiles** – Nine have been damaged since the last meeting. Disappointing that no one had reported any incidents to us. New ones purchased need bevelled. Discussion. **Action; Nigel.**

#### Hall Management;

1. **Air Source Heating** – Planning permission has been submitted to Aberdeenshire Council. Thank you Nigel.
2. **Finance report** – update given from Sarah.
3. **Hearing loop** – Atmosphere lighting & sound est £1,100. Marr area partnership grant awarded £550. History Group raising funds to go towards as well. Hoping to get it underfloor. Nigel to follow up. **Action; Nigel**
4. **Flat Roof** – Slater to do annual check. Nigel to ask Gordon Coutts to remind him. **Action; Nigel**
5. **Heating Coin Meters** – Is there an alternative, Nigel to speak to Gordon Ross. **Action; Nigel**
6. **Upper Hall Water** – Pressure is weak and noise from toilet when flushed, plumber to be contacted. **Action; Sarah/Ruth**
7. **Electrical Safety Inspection** – Due to new regulations Hall Flat requires Electrical Certificate by 1<sup>st</sup> December. Gordon to liaise with tenant. **Action Gordon**
8. **Public Entertainment Licence** – New one has been received and on display.

#### Update on current bookings;

**Hogmany Ceilidh** – New Distillery Ceilidh Band, tickets selling well.

**AOCB;** - None

**Date of Next Development Meeting; Monday 18<sup>th</sup> December 2015 at 7.30pm in Upper Hall (Provisional)**